

**LETCHWORTH & DISTRICT FAMILY HISTORY GROUP**  
in liaison with  
**STEVENAGE FAMILY HISTORY SOCIETY**

Application for a coach trip to  
**THE NATIONAL ARCHIVES at KEW or KEW GARDENS**  
(please delete as necessary)  
**Saturday, 12<sup>th</sup> March 2016**

**The cost will be £19.00pp**  
(includes a tip for the coach driver)

*Please complete all sections and send the completed form with full payment to:  
Barbara Hollings, 66WestwoodAvenue, HITCHIN SG4 9LL Email: [trips@ldfhg.org.uk](mailto:trips@ldfhg.org.uk) Tel.: 01462 230072  
Cheques must be payable to **LETCHWORTH & DISTRICT FAMILY HISTORY GROUP***

Name.....

Address.....

Tel. No..... Email.....

Departure point required			
LETCWORTH	Railway Station	08:00	<input type="checkbox"/>
HITCHIN	opposite Top Market Car Park	08:15	<input type="checkbox"/>
STEVENAGE	by Matalan	08:30	<input type="checkbox"/>
	Return departure	approx. 16:30	

**If you need to change your departure point, please advise Barbara Hollings.**  
*(on day of trip, please use emergency telephone number, which will be advised nearer the day)*

DATA PROTECTION – see information on reverse of this form (or, below if PDF or you receive this by email)

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**DATA PROTECTION INFORMATION**

**NON-MEMBERS:**

A record is kept of non-members who have asked to be informed of our coach trips and other activities. This information is stored both manually and on computer. It will only be used by LDFHG officers to advise the Society's coach trips and other activities and will not be divulged to anyone else. If you do not wish to remain on this list please advise the Trips Organiser.

**MEMBERS:**

The Society maintains a register of members which includes the information requested on this form. Details of members who do not renew their subscription will be erased from this record but will be transferred to the non-members list if they wish to continue to be advised of our coach trips and other activities.

**NOTE:** All application forms will be shredded after the event.